

# **Cancer League of Colorado Foundation, Inc.**

## **Investment Policy Statement**

### **Purpose:**

The Cancer League of Colorado Foundation, Inc. (“Foundation”) through its Investment Committee maintains three main categories of investments differentiated by the source and purpose of the funds:

- **Long Term Investment Pool** -- Funds are invested in a broad mix of asset classes designed for endowed and similar long term funds.
- **Short Term Investment Pool** – Funds are invested in “fixed income like” strategies designed for short term, expendable funds.
- **Cash or cash equivalents** -- Funds reserved for short term cash needs.

**\*Note:** From time to time the foundation expects to receive various donations which may not fit into the above categories (real estate, art, etc.) Upon this occurrence the Investment Committee will review the asset and manage its disposition to fit in the above investment mix if it is deemed prudent to do so.

### **Investment Committee:**

The investments of the Foundation will be managed through the Foundation’s Investment Committee. There will be at least two authorized signors on the Foundation’s investment accounts of which one will be the Board Chair.

The Investment Committee will be comprised of no less than three and no more than five Foundation Board members who are experienced investors or investment professionals. The Foundation’s Chair will be a member of the Investment Committee. The terms of each committee member will be staggered but will not be longer than three consecutive years.

Responsibilities of Investment Committee:

- Recommending and managing investments within the Foundation’s Policy.
- Reporting to the Foundation no less than quarterly.
- Directing the Foundation’s Treasurer in the disbursement and transfer of funds.

**Financial goals:**

- Provide a steady (and increasing) stream of funding to the Cancer League of Colorado for service and research grants;
- Maintain the real (inflation-adjusted) purchasing power of the investment assets over time; and
- Develop an investment program which provides a high probability of achieving the committee's return objectives, while maintaining a moderate to low risk profile.

**Investment Constraints:**

- Liquidity – Spending levels and operational fees charged will be determined by the Cancer League of Colorado Foundation Board of Directors. Liquidity must be sufficient to meet spending levels and operational fees charged.
- Laws and Regulations – Cancer League of Colorado Foundation assets will be sensitive to the spending policies determined by the Board of Directors as well as any spending requirements imposed by the IRS. It is intended that the Foundation will comply with applicable federal and state laws including the Colorado Uniform Prudent Investor Act (C.R.S. 15-1.1-101, et seq., as amended from time to time) and the Colorado Uniform Management of Institutional Funds Act (C.R.S. Sections 15-1-1101, et seq., as amended from time to time.)
- Diversification – Assets should be properly diversified to ensure that adverse or unexpected developments arising in one security or asset class will not have a significant detrimental impact on the entire portfolio. Assets will be diversified by asset class, geography, security, characteristics, etc.
- Due Diligence – The Investment Committee will meet no less than quarterly to review performance, investments and asset allocation to determine if any changes are necessary.

**Asset Allocation:**

<u>Asset Class</u>	<u>Target</u>
<b>Equity-- Like Investments</b>	60%
Domestic Equities	
Non Domestic Equities	
Exchange Traded Funds	
Indexed Funds	
Mutual Funds	
<b>Fixed Income – Like Investments</b>	35%
Bonds	
Real Assets	
<b>Liquid</b> – cash, or cash equivalents	5%

**\*Note:** The targeted allocation is subject to change at the discretion of the Investment Committee.

**INVESTMENT POLICY STATEMENT REVIEW PROCESS:**

The Investment Policy Statement may be altered or amended at any time by the Foundation at the recommendation of the Investment Committee, but shall be formally reviewed at least annually by the Committee to determine whether any modifications are necessary.

**Policy Approval:**

This policy and subsequent amendments are subject to approval by the Foundation’s Board of Directors. Any deviation from this policy requires written agreement from the Foundation Board.

Date approved by Board Action: \_\_\_\_\_

Signed: \_\_\_\_\_

